
New Mexico / El Paso Area 38 Service Position Manual

Position Title: RoadRunner Editor

Term of Service: 3 years as per Area Election Cycle

How Elected: Group Representatives vote at Election Assembly

Eligibility:

Ø All Al-Anon members except members of AA

Description of Responsibilities:

- To solicit articles communicating local group, district, Area, and Al-Anon Information Service (AIS) news
- Encourage attendance at Area World Service Committee meetings, assemblies, district meetings, Intergroup meetings and conventions through postings of event notices and flyers in the newsletter
- Post all open service positions and encourage participation
- Make sure Area Al-Anon / Alateen members who may not be able to attend business meetings receive newsletter
- Facilitate Spanish and English written submissions to the newsletter from all Area levels, compile and edit for clarity using uniform terms as defined in the WSO Style Sheet (see attached)
- Report on guidelines for newsletter and WSO CAL submissions

- Encourage writing of shares by all AI-Anon/Alateen members
- Participate in Area World Service Committee meetings, Area assemblies, and Team meetings
- Provide reports of activities/information at Area World Service Committee meetings and Area assemblies
- Contact District Representatives as to what is needed in their district
- Utilize assigned Action Team to assist in identifying projects and facilitating in the accomplishment of Area projects

References:

- √ Service Manual pages

 - Area Coordinators pages 107, 126, 129-130

 - Coordinators pages 31, 60, 107, 134

 - Newsletter Editors pages 60, 139

 - Area Newsletter Editors pages 60, 107

 - AI-Anon Alateen Service Manual 2004-2006

- √ Guideline Sheet: G-21